DEPARTMENT OF THE ARMY
PARKS RESERVE FORCES TRAINING AREA
620 SIXTH STREET
PRFTA, CA 94568-5201

IMPR-ZA

20 October 2016

MEMORANDUM FOR ALL US Army Parks Reserve Forces Training Area Personnel

SUBJECT: PRFTA Policy 4, Use of Post Laundry Facilities

1. REFERENCES. AR 420-1 Army Facilities Management.

2. PURPOSE. To provide guidance on the usage of Parks Reserve Forces Training Area (PRFTA) laundry facilities.

3. APPLICABILITY. This policy is applicable to all Military and Civilian personnel assigned to, living on, or under the operational control of PRFTA.

4. POLICY.

a. The PRFTA laundry facilities are for the Noncommissioned Officer Academy, 80TH Training Command, other PRFTA Training Academies, and transient Service members working or training on PRFTA.

b. Permanent Party Service Members and Residents of PRFTA are restricted from using the laundry facilities on PRFTA.

c. Exceptions to this policy must be authorized by the Garrison Commander in writing. These exceptions will be issued to permanent party Service Members and Civilian Employees only if mission requirements dictate.

5. PROCEDURE. Written requests for an exception to policy will be submitted to the Garrison Commander along with supporting documentation of mission impact and the need for use of the laundry facilities.

20 October 2016

6. PROPONENT. The proponent for this policy is Director of Public Works at (925) 875-4638.

GERALD J. HALL
LTC, IN
Commanding