DEPARTMENT OF THE ARMY
US ARMY GARRISON PARKS RESERVE FORCES TRAINING AREA
BUILDING 620 6TH STREET
PARKS RFTA, CA 94568-5201

IMPR-ZA 16 September 2016

MEMORANDUM FOR ALL Parks Reserve Forces Training Area (PRFTA) Personnel

SUBJECT: PRFTA Policy #2, Sexual Harassment and Assault Response and Prevention Responsibilities

1. REFERENCES.

a. Army Regulation (AR) 600-20, Army Command Policy, Chapter 8, SAPR Program, 6 Nov 14.

2. PURPOSE. To provide sexual harassment and assault response and prevention (SHARP) policy for Parks Reserve Forces Training Area. It is a policy of the United States Army that sexual harassment is unacceptable conduct and will not be tolerated. I adopt this policy without reservations.

3. APPLICABILITY. This policy applies to all Camp Parks RFTA garrison personnel, military and civilian. This applies whether on or off post, during duty and non-duty hours, and to work, housing, and recreation areas.

4. POLICY. PRFTA Personnel will:

a. Foster and support a climate that eliminates sexual assault.

b. Encourage victims of sexual assault to report incidents without fear of reprisal or intimidation.

c. Immediately report all incidents of sexual assault to Criminal Investigation Command (CID) personnel. A Soldier who is aware of a sexual assault will immediately (within 24 hours) report the incident to their Unit Victim Advocate (UVA), or the Installation Sexual Assault Hotline, (831) 682-8746, which is available 24 hours a day, 7 days a week.

d. Treat every report of sexual assault seriously while maintaining the victim's confidentiality and ensuring reports are handled with sensitivity.

e. The Command Policy Memorandum supersedes the previous policy issued and will remain in effect until superseded or rescinded. Leaders will ensure that all subordinates understand and comply with this policy.

5. PROCEDURE. All leaders will ensure that victims of sexual assault are treated with dignity and respect. Leaders and directors at all levels must be aware of their SHARP roles and responsibilities as prescribed by AR 600-20 (chap 8 and app G) for responding to victims of sexual assault. Foremost among those responsibilities is the requirement for the commanders and leaders to update victims of the status of their case within 14 days after the date of the initial report and each month thereafter until final disposition of the case. For additional assistance contact the SARC VA at (925) 875-4370 or (831) 682-8746 after duty hours.

6. PROPONENT. The proponent for this policy is the office of the Garrison Commander at (925) 875-4650.

GERALD J. HALL
LTC, IN
Commanding